

# BIRTH CERTIFICATE REQUEST

Bear River Health Dept.  
Office of Vital Records  
655 East 1300 North, Logan, Utah 84341

Or  
817 West 950 South, Brigham City, Utah 84302

**WARNING;** It is a criminal violation to make false statements on vital records application forms or to fraudulently obtain a birth certificate.

## INSTRUCTIONS

ID  
REQUIRED

1. This request must be completed in full.
2. Identification is required of the person signing this request. (See acceptable identification list).
3. If ordering by mail, enclose the application, an enlarged, easily identifiable photo copy of the front and back of your ID, and appropriate fees.
4. Please check your certificate for accuracy. Your copy can only be replaced within 90 days from issuance date. After 90 days you must repay applicable fees.
5. If requestor does not respond to a written request for information within 90 days, Vital Records may retain all monies paid.

## IDENTIFYING INFORMATION

FULL NAME AS IT SHOULD APPEAR ON CERTIFICATE \_\_\_\_\_  
DATE/PLACE OF BIRTH \_\_\_\_\_  
(Date) (City) (County) (Hospital)  
FULL NAME OF FATHER \_\_\_\_\_  
(Birth Date) (State or Country)  
FULL MAIDEN NAME OF MOTHER \_\_\_\_\_  
(Birth Date) (State or Country)

## REQUESTOR

RELATIONSHIP; I am:  Self  Mother  Father  Sibling  Spouse  Child  Grandparent  Grandchild  
 Other (Specify) \_\_\_\_\_

Your Signature \_\_\_\_\_  
Printed Name \_\_\_\_\_  
Your Address \_\_\_\_\_  
(Street or PO Box) (City, State & Zip)

### Purpose for which the birth certificate is needed:

Drivers License  Social Security  Passport  School  State Assistance Pgm.  Other (Specify) \_\_\_\_\_

### NUMBER OF CERTIFIED COPIES REQUESTED

1 Certified Copy \$ 18.00 +  
\_\_\_\_ Additional Certified Copies (\$8.00 each) \$ \_\_\_\_\_  
Expedite and/or Affidavit Fees \$ \_\_\_\_\_  
Total Fees \$ \_\_\_\_\_

(If this order is to be mailed, please PRINT the name and mailing address below)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

For Office Use Only (do not write below)

**Paid:** Check Cash Money Order Credit Card

Clerk's Initials \_\_\_\_\_